



14th September 2023

NAVIN ASHER KAZI AWARDS FOR EXCELLENCE IN TEACHING 2023 **GENERAL GUIDELINES**

INTRODUCTION & OBJECTIVES:

'Awards for Excellence in Teaching' is an annual event designed to encourage, reward, and acknowledge sustained excellence in teaching. The award recognizes excellence in teaching practices that reflect the highest standards in pedagogy, a record of outstanding teaching effectiveness within and outside the classroom, the ability to inspire, promote and sustain the intellectual development of students, course and programme development, fostering of critical thinking and independent inquiry of students.

ELIGIBILITY:

Any full-time teaching faculty under the Indian School Visa with minimum 10 years teaching experience in recognized schools, of which 5 years of service should be at any of the Indian Schools in Oman is eligible to apply for the award. VPs and AVPs are also eligible to apply. Award recipients must be under contract with Indian Schools in Oman when the award is presented. Former awardees (both the first and the second positions) will not be eligible to apply again.

Teaching experience is calculated as on 31st March 2023.

AWARD CATEGORIES:

Awards will be given in FIVE categories:

1. Kindergarten
2. Primary (Classes 1 to 4)
3. Middle (Classes 5 to 8)
4. Senior Secondary (Classes 9 to 12)
5. Co-Scholastic

Please Note:

- Teachers of CSE can apply under the category of Primary Teachers of their respective schools.
- Student Counsellors can apply under Primary / Middle / Senior categories based on the section of students they are generally attending to.
- If the number of applicants are less than five in a category, that category will be clubbed with the next category

THE AWARD:

Teachers who meet the set benchmark (above the average score) in each category will be shortlisted and they will be entitled for 'Certificate of Recognition'. The top two in each category will be called for an interactive session with a panel of educationists and will be ranked the winner and the runner-up. The winner and the runner up will receive gold medals and 'Certificate of Excellence'.

CRITERIA FOR THE AWARD

Credentials obtained during the last five years (from the academic year 2018-'19 to 2022-'23) will only be accepted.

1. Professionalism

1.1	Always seeking self-improvement and professional development
1.2	Actively collaborating and sharing ideas with colleagues
1.3	Seminars/workshops attended
1.4	Seminars/workshops conducted
1.5	Educational articles in magazines/newspapers/journals, etc.
1.6	Editing/reviewing/contribution in books/textbooks relevant to school education

2. Teaching Practices

2.1	Integration of Art / ICT in teaching
2.2	Creativity and innovation in teaching practices
2.3	Effective classroom management
2.4	Curriculum planning, organization and development

3. Student Development

3.1	Training programme organized for the students
3.2	Participation in the extra-curricular activities
3.3	Active participation in Club Activities
3.4	Interest shown on additional coaching classes (for low and high achievers)
3.5	Welfare activities taken up for special children
3.6	Contribution to 'Inclusive Education'

4. School Development

4.1	Sharing school's mission or educational goals
4.2	Commitment beyond the call of duty
4.3	Participation in the campus beautification initiatives

5. Contribution to the Community

5.1	Maintains good relationship with parents and the community
5.2	Community development activities taken up through school / individually taken up in the last five years

EVALUATION PROCEDURE:

- a) The credentials under the five domains of 'Criteria for the Award' (50%)
- b) The teaching skills – evaluation of the video lesson (30%)
- c) The Awards Received at various levels (10%)
- d) Principal's report on the candidate (10%)

The nominees who are shortlisted for the 'Certificate of Recognition' will be intimated through the school. The recipients of 'Navin Asher Kazi Awards for Excellence in Teaching' (first and second positions) will also be informed about it prior to the event.

TEACHING SKILLS:

Candidates, except the Counsellors, who are applying for the award are required to provide a link to access a full-fledged offline lesson. The session should be made accessible to 'Anyone with the link'.

APPLICATION PROCEDURES:

A teacher who fulfils the eligibility criteria mentioned above can nominate himself/herself for the award. The duly filled application form along with copies of supporting documents on teaching experience, each of the five domains of the 'Criteria for the Award' and 'Awards Received' should be emailed to bta@indianschoolsoman.com

Supporting documents should be in pdf format; a single file containing maximum five documents can only be uploaded under each domain. All documents should be compressed to a single zip file and attach it to the email.

CHECK LIST OF DOCUMENTS:

The following documents should be emailed as .zip file to bta@indianschoolsoman.com

1. Passport Size Photograph
2. Duly filled application form
3. Copies of experience certificates (single pdf file, max. 5 certificates of experience)
4. Copies of documents to show Professionalism (single pdf file, max. 5 documents)
5. Copies of documents to show Teaching Practices (single pdf file, max. 5 documents)
6. Copies of documents to show Student Development (single pdf file, max. 5 documents)
7. Copies of documents to show School Development (single pdf file, max. 5 documents)
8. Copies of documents to show Contribution to Community (single pdf file, max. 5 documents)
9. Copies of Awards Received (single pdf file, max. 5 documents)

NAMING THE DOCUMENTS:

It is requested that the documents be named as shown in brackets:

- Passport size photograph – (Photo)
- Duly filled application form – (Application)
- Copies of experience certificates – (Experience)
- Copies of Professionalism – (Professionalism)
- Copies of Teaching Practices – (Teaching Practice)
- Copies of Student Development – (Student Development)
- Copies of School Development – (School Development)
- Copies of Contribution to Community – (Contribution to Community)
- Copies of Awards – (Awards)

The zip file should be named as follows: category-school-name of applicant (Kindergarten-ISM-Name), (Primary-ISJALAN-Name), etc.

LAST DATE FOR SUBMISSION OF APPLICATION:

Application forms, complete in all respects, should be emailed to bta@indianschoolsoman.com on or before 19th October 2023.